

**TOWN OF GREAT BARRINGTON
SELECTMEN'S MEETING
MINUTES
MONDAY, DECEMBER 13, 2010
6:00 P.M. – PUBLIC SESSION – BOARD ROOM**

PRESENT: WALTER ATWOOD
STEPHEN BANNON
ALANA CHERNILA
DEB PHILLIPS
SEAN STANTON
KEVIN O'DONNELL, TOWN MANAGER

Revision to policies and procedures as discussed and agreed upon by the Board of Selectmen

Italicized items are changes

I. Meeting Schedule

- ✓ First paragraph – should read “Public Comments *at workshops* will be at...”
- ✓ The last sentence of the paragraph (all meetings of the Selectmen...) should be move to the end of the meeting schedule section.
- ✓ Separate the first paragraph at the sentence ‘public comments will be...’

Page 2 -1st paragraph- change to “although the press and public have a right to be present at any open meeting, they have no right to participate, *except during public hearings (which will be addressed later)*, unless they are recognized by the Chair.

II. A. The Chairman

- ✓ Put back in the first part of the paragraph that was taken out.
(While rotation of the chairman...)

III. Preparing the Agenda

- ✓ The second to last paragraph: take out last sentence “in many cases, this will eliminate...”
- ✓ Take out the last paragraph “no issue involving...”

IV. Public Hearing Procedures

- ✓ Add between #s 3 and 4 : *Note if there are any letters submitted and if they were in favor or opposition*
- ✓ #6 – Motion re: approval/denial/table – *add (refer to page-) number pages and direct them to the page with c7so that they can see the time limitations.*
- ✓ C-7 : “in the event of a continuance...”- take out time limit of 155 days and change to “*the public hearing must be held within 65 days from the date of application. Decisions have to be made and registered with the Town clerk in 90 days of close of the public hearing*”

VI. Approval of Licenses

2. Third sentence: “call an emergency meeting” – change to “*interim meeting*.”

VII. Board and Committee Speak Procedures

Take out paragraph one or clean up.


2. Add back in the line taken out that says, ‘All members of the board or committee...’

And add “*shall be the responsibility of the Chairman.*”

IX. Media Relations

First sentence: The Town Manager – add “*and Chairman of the Board*” will serve as the Boards...

Respectfully submitted


Cara Becker

Recording Secretary